



09 05 2017 School Board Meeting 5 00 PM

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting. A voluntary invocation may be offered before the opening of the School Board meeting by a private citizen. The views or beliefs expressed in the invocation have not been reviewed nor approved by the School Board, and the Board is not allowed, by law, to endorse the religious beliefs or view of this, or any other speaker.

Pledge of Allegiance

1. [C-1 Ariel Bonney and Nia Bonney, Valleyview Elementary Students](#)

Call Meeting to Order

Acceptance of Agenda

2. [C-2 Accept the Agenda for the September 5, 2017 School Board Meeting as Amended](#)

Motions:

Motion to accept the agenda for the September 5, 2017 School Board Meeting. - PASS

Vote Results

Motion: Billy Townsend

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers	- Aye
Billy Townsend	- Aye
Lynn Wilson	- Aye

Special Recognitions

- 3. [C-3 National Payroll Week](#)

Public Comments on Agenda Items

- 4. [C-4 SPEAKERS](#)

Approval of Minutes

- 5. [C-5 Approve the Minutes of the August 22, 2017 Work Session](#)

Attachment: [08 22 2017 Work Session Minutes.pdf](#)

Motions:	
Motion to approve the minutes of the August 22, 2017 Work Session.	- PASS
Vote Results	
Motion: Lori Cunningham	
Second: Hazel Sellers	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Sara Beth Reynolds	- Aye
Hazel Sellers	- Aye
Billy Townsend	- Aye
Lynn Wilson	- Aye

- 6. [C-6 Approve the Minutes of the August 22, 2017 School Board Meeting](#)

Attachment: [08 22 2017 School Board Minutes.pdf](#)

Motions:

Motion to Approve the Minutes of the August 22, 2017 School Board Meeting. - PASS

Vote Results

Motion: Sara Beth Reynolds

Second: Billy Townsend

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Approval of Consent Agenda

7. [C-7 Approve the Consent Agenda](#)

Motions:

Motion to approve items under the Consent Agenda. - PASS

Vote Results

Motion: Sara Beth Reynolds

Second: Billy Townsend

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend	- Aye
Lynn Wilson	- Aye

New Administrator Announcements

8. [C-8 New Administrators](#)

Consent

Business Services General Items

9. [C-9 4th Quarter Disposition Report](#)

Attachment: [4th Qtr FY17 Disposition Rpt.pdf](#)

Attachment: [4th Qtr FY17 Disposition Summary .pdf](#)

10. [C-10 2016-2017 Annual Financial Report \(AFR\)](#)

Attachment: [Index Page for ESE348.pdf](#)

Attachment: [Index Page for ESE145.pdf](#)

Attachment: [ESE374 Issue 2017A for AFR.pdf](#)

11. [C-11 Bid Recommendations](#)

Attachment: [Bid Rec 9-5-17.pdf](#)

Business Services Grant Applications

12. [C-12 Foundation for Blended & Online Learning Innovative Educator Grant, WorkForce, \\$10,000.00](#)

Attachment: [BoardSummary-InnovativeBlended_OnlineGrant.pdf](#)

Attachment: [BudgetImpactAnalysis_InnovativeBlended_OnlineGrant.pdf](#)

Business Services Grant Applications with Positions

13. [C-13 21st Century Community Learning Centers Grant Application Wahneta EI and Gibbons Street EI \(Grant C\) \\$210,650](#)

Attachment: [21st CCLC Wahneta Gibbons St eagenda backup 17-18.pdf](#)

14. [C-14 21st Century Community Learning Centers Grant Application Laurel EI, Palmetto EI, and Lake Marion Middle Schools \(Grant D\) \\$492,500](#)

Attachment: [21st CCLC Laurel Palmetto Lake Marion Creek Middle eagenda](#)

[backup 17-18.pdf](#)

15. [C-15 Head Start Continuation Grant Application FY 2018](#)

- Attachment: [Budget Impact Analysis Head Start 2018.pdf](#)
- Attachment: [Head Start Job Descriptions.pdf](#)
- Attachment: [Head Start Board Summary 9-5-17.pdf](#)
- Attachment: [18HSA Funding Guidance Letter.pdf](#)
- Attachment: [Head Start PCSB Budget Narrative 2018.pdf](#)
- Attachment: [Head Start SF-424B - Certifications and Assurances.pdf](#)
- Attachment: [Acknowledgement of HS PC approval.pdf](#)
- Attachment: [Head Start SF-424.pdf](#)
- Attachment: [HS COLA appropriations 2017.pdf](#)

Business Services Contracts

16. [C-16 EWRS-Success Coach/United Way of Central Florida Participation Agreement](#)

- Attachment: [United Way Participation Agreement.pdf](#)

17. [C-17 Amend Florida Blue ASO Agreement to include Pharmacy Benefit Management Services](#)

- Attachment: [EXECUTIVE SUMMARY - PBM.pdf](#)
- Attachment: [Draft Polk County School Board Prime Rx Exhibit REV 081517.pdf](#)
- Attachment: [School Board of Polk County AMENDMENT 8 22 17 \(2\).pdf](#)

18. [C-18 RENEWAL - Casualty Claims Program Administrations Services \(WC & AL/GL\) \\$663,000 annual fee](#)

- Attachment: [RENEWAL Casualty Claims Administration Services.pdf](#)
- Attachment: [Budget-Impact-Analysis-2017-18 - JohnsEastern.pdf](#)
- Attachment: [Adoption of Casualty Claims Admin Serv.pdf](#)

19. [C-19 Agreement with Educational Directions, LLC \\$500,000](#)

- Attachment: [Educational Directions Coaching Contract w-CSA language added.pdf](#)
- Attachment: [Budget Impact Analysis Educational Directions LLC 2017-18.pdf](#)

Business Services Donations - CASH

20. [C-20 \\$1420.25 Donation from Spessard L. Holland PTA to Spessard L. Holland Elem.](#)

21. [C-21 \\$6,332.41 Donation from Griffin Elementary PTA to Griffin Elementary](#)

22. [C-22 \\$500.00 Donation from the Athletic Association to Lake Region High School](#)

- Attachment: [08101701.pdf](#)

23. [C-23 \\$1,100.00 Donation from OneBlood Inc. to Tenoroc High School](#)
24. [C-24 \\$500.00 Donation from Leland Property Management to Palmetto Elementary](#)
25. [C-25 \\$7,704.00 Donation from Highlands Grove Elem. PTO to Highlands Grove Elementary](#)
26. [C-26 \\$700.00 Donation from Wendell Watson PTA to Wendell Watson Elem](#)
27. [C-27 \\$500.00 Donation from Aaron's, Inc. to Auburndale Senior](#)
28. [C-28 \\$500.00 Donation from Orlando Youth Alliance to Lakeland Senior](#)
29. [C-29 \\$1000.00 Donation from Hunt and Mary Berryman to Harrison School for the Arts](#)
30. [C-30 \\$500.00 Donation from David Furlow to Bethune Academy](#)
31. [C-31 \\$500.00 Donation from Mulling Insurance to Auburndale Central Elementary](#)
32. [C-32 \\$500.00 Donation from Walmart to the Office of Discipline](#)
33. [C-33 \\$4750.00 Donation from One Blood to Ridge Community High](#)
34. [C-34 \\$2500.00 Donation from Terracon Foundation to Ridge Community High](#)
35. [C-35 \\$500.00 Donation from Polk Sheriffs Charities Inc to Boone Middle School](#)
36. [C-36 \\$3,000.00 Donation from Disney Worldwide Services, Inc. to Horizons Elementary](#)
37. [C-37 \\$500.00 Donation from Shannon Orthodontics to Horizons Elementary](#)

Facilities & Operations General Items – Construction Services

38. [C-38 Pre-Qualified Vendor List](#)

Attachment: [Copy of Vendor List Updated 8-24-17.pdf](#)

Human Resource Services Recommendations

39. [C-39 Recommendations for Administrative and Instructional Personnel Actions](#)

Attachment: [9-5-17 Administrative and Instructional Board Agenda.pdf](#)

Attachment: Instructional Term Support Docs Board Agenda 9-5-17 Employee Relations.pdf (Confidential Item)

Minutes:

***APPROVED PERSONNEL RECOMMENDATIONS

ARE RECORDED IN SUPPLEMENTAL MINUTES BOOK 79 - A - 2017,

PAGES 67 -94.***

40. [C-40 Recommendations for Non Instructional Personnel Actions](#)

Attachment: [9-5-17 Non-Instructional Board Agenda.pdf](#)

Attachment: Non-InstructionalTerm Support Docs Board Agenda 9-5-17
Employee Relations.pdf (Confidential Item)

Minutes:

***APPROVED PERSONNEL RECOMMENDATIONS

ARE RECORDED IN SUPPLEMENTAL MINUTES BOOK 79 - A - 2017,

PAGES 67 -94.***

41. [C-41 Recommendations for Temporary Duty Assignments](#)

Attachment: [TDA - September 5, 2017.pdf](#)

Minutes:

***APPROVED PERSONNEL RECOMMENDATIONS

ARE RECORDED IN SUPPLEMENTAL MINUTES BOOK 79 - A - 2017,

PAGES 67 -94.***

Human Resource Services Requests for New Positions and/or Job Descriptions

42. [C-42 New and Revised Job Descriptions Not included in June 13, 2017 Work Session Presentation](#)

Attachment: [JD Package 9-5-17 BM.pdf](#)

Support Services Field Trip Requests

43. [C-43 Out of State Field Trip Requests](#)

Attachment: [Out of State Field Trips Agenda.9.5.2017.pdf](#)

Attachment: [Out of State Field Trips.School Submissions. 9.5.17.pdf](#)

Teaching and Learning - General

44. [C-44 2017-2018 Uniform Statewide Assessment Calendar- AAE, \\$0](#)

Attachment: [K12UniformAssessmentCalendar17-18 8.15.17 DRAFT.pdf](#)

Regular

Administration - School Board

45. [R-45 Nominations for the Sales Tax Oversight Committee](#)

Attachment: RESUME D Wilcox (003).pdf (Confidential Item)

Attachment: [Robert Emilio Moses Resume.pdf](#)

Attachment: [Biography of Steve Githens.pdf](#)

Motions:

Motion to approve the Nominees to the Sales Tax Oversight Committee:

- Diretta Wilcox - PASS
- Reverend Dr. Robert Moses
- Steve Githens
- Dr. Andrew Stamper

Vote Results

Motion: Lori Cunningham

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Facilities & Operations General Items – Property Management - Land

46. [R-46 Quit Claim Deed to City of Lakeland](#)

Attachment: [17 08 22 Quit Claim Deed to City of Lakeland.pdf](#)

Motions:

Motion to approve Quit Claim Deed to the City of Lakeland, Florida. - PASS

Vote Results	
Motion: Billy Townsend	
Second: Sara Beth Reynolds	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Sara Beth Reynolds	- Aye
Hazel Sellers	- Aye
Billy Townsend	- Aye
Lynn Wilson	- Aye

Public Hearing

To begin no earlier than 5:01 PM

47. [R-47 Renewal Charter Contract for Magnolia Montessori Academy](#)

Attachment: [Magnolia Montessori IEPC-SC 2017-2032 FINAL.pdf](#)

Motions:	
Motion to approve renewal charter contract for Magnolia Montessori Academy.	
	- PASS
Vote Results	
Motion: Billy Townsend	
Second: Lori Cunningham	
Lori Cunningham	- Aye
Kay Fields	- Aye
Tim Harris	- Aye
Sara Beth Reynolds	- Aye
Hazel Sellers	- Aye
Billy Townsend	- Aye
Lynn Wilson	- Aye

48. [R-48 Renewal Charter Contract for Compass Middle Charter School](#)

Attachment: [Compass Middle Charter IEPC-SC 2017-2032 FINAL.pdf](#)

Motions:

Motion to approve renewal charter contract for
Compass Middle Charter School. - PASS

Vote Results

Motion: Hazel Sellers

Second: Lori Cunningham

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

49. [R-49 Fiscal 2017-2018 Final Budget and Millage Rates](#)

Attachment: [2 Resolution Determining Rev Millages Levied ESE524 2017-18-03.pdf](#)

Attachment: [1 Final Budget Public Hearing Agenda 17-18.pdf](#)

Attachment: [3 Resolution Adopting Final Budget 2017-18-04.pdf](#)

Attachment: [Categorical Flexible Spending Resolution.pdf](#)

Minutes:

Jason Pitts, Senior Director of Finance, announced that Polk is now the 7th largest district in the state and 28th largest district in the nation. However, Polk remains the 64th funded out of 67 regular Florida School districts. Polk also spends the 4th lowest amount of funds on administrative expenses (per student) of all 67 districts.

On Tuesday, July 18, 2017, the Board approved the advertisement of the fiscal year 2017-2018 proposed millage rates and Tentative Budget on Saturday, July 22, 2017 in The Ledger, as required by Florida Statute 200.065. In accordance with TRIM (Truth in Millage) requirements, the Board then held a public hearing on July 25, 2017 to discuss the 2017-18 proposed tax levies and tentative budget. The Board adopted fiscal 2017-18 millage rates and Tentative Budget and announced the date, time, and place of the Final Public Hearing. Notice was then provided to the Property Appraiser, who in turn

included information on the TRIM notices that were mailed to Polk County Taxpayers.

Motions:

Motion to adopt the Required Local Effort Millage Rate of 4.266 mills. - PASS

Vote Results

Motion: Lori Cunningham

Second: Sara Beth Reynolds

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Motions:

Motion to adopt the Discretionary Operating Millage rate of 0.748 mills. - PASS

Vote Results

Motion: Tim Harris

Second: Lynn Wilson

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Motions:

Motion to adopt the Capital Outlay Millage rate of 1.500 mills. - PASS

Vote Results

Motion: Hazel Sellers

Second: Tim Harris

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Motions:

Motion to adopt Resolution 2017/18-03 Determining Revenues and Millages Levies. - PASS

Vote Results

Motion: Sara Beth Reynolds

Second: Hazel Sellers

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Motions:

Motion to adopt Resolution 2017/18-04 Adopting the Final Millage Rates and Final Budget for Fiscal Year 2017-18. - PASS

Vote Results

Motion: Tim Harris

Second: Billy Townsend

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Motions:

Motion to adopt Resolution Approving Categorical Allocation Flexibility for Fiscal Year 2017-2018 (Resolution 2017/18-05). - PASS

Vote Results

Motion: Billy Townsend

Second: Lori Cunningham

Lori Cunningham - Aye

Kay Fields - Aye

Tim Harris - Aye

Sara Beth Reynolds - Aye

Hazel Sellers - Aye

Billy Townsend - Aye

Lynn Wilson - Aye

Superintendent's Report

50. [Superintendent's Report](#)

Minutes:

Superintendent Byrd announced that the district continues to monitor Hurricane Irma very closely with the local Emergency Operations Center. Updates will be posted to our website, through social media and school messengers. Parents are asked to make sure their child's school has the correct contact information on file.

District sporting events are being rescheduled this week due to anticipated weather conditions from Hurricane Irma.

- Junior varsity football games have been moved from Thursday to Wednesday
- Varsity football games have been moved for Friday to Thursday.

All football games will still take place at their original scheduled times and venues.

All other sporting events (Golf, Cross Country, Volleyball & Swimming) scheduled for Friday or Saturday have been postponed and will be rescheduled at a later date. Please contact your school for updates.

Our foremost concern is for the safety of our students and employees. I pray for the state and our county's safety.

The schedule of upcoming meetings:

- School Board Strategic Planning Retreat: Scheduled for Tuesday, September 12, 2017 from 9:00 - 4:00 PM - held at the PCSB Clinic - Lakeland office is pending Hurricane Irma's arrival.
- Work Session: Tuesday, September 19, 2017 at 9:00 AM
- Work Session: Tuesday, October 10, 2017 at 9:00 AM
- Work Session: Tuesday, October 24, 2017 at 12:30 PM

Work Sessions are held in the Superintendent's Conference Room.

- School Board Meeting: Tuesday, October 24, 2107 at 5:00 PM in the auditorium located at 1915 S. Floral Avenue, Bartow, FL.

Attorney's Report

Auditor's Report

Board Members' Report

51. [Billy Townsend, District 1](#)

Minutes:

Mr. Townsend voiced appreciation of the ESE staff for sponsoring two very special events this past week.

He hopes everyone will take the storm seriously and be safe.

52. [Lori Cunningham, District 2](#)

Minutes:

Mrs. Cunningham voiced appreciation of the Payroll department for their dedication to ensure everyone has a paycheck each month.

She hopes everyone stays safe with the upcoming hurricane; continue to monitor your social media to stay current; be prepared and stay safe.

53. [Hazel Sellers, District 3](#)

Minutes:

Mrs. Sellers congratulated the Bartow High School's Wind Symphony under the direction of band director, Jon Eckman, for being invited to participate at the Chicago International Music Festival. Only 4 high schools in the world were invited!

She thanked the Superintendent and her staff for their hard work in the preparation for Hurricane Irma.

54. [Sara Beth Reynolds, District 4](#)

Minutes:

Ms. Reynolds attended Garner Elementary's Parent Night this past week which was very well attended.

55. [Kay Fields, District 5](#)

Minutes:

Mrs. Fields asked everyone to continue praying for the families of Houston; they continue to need a lot of assistance.

56. [Lynn Wilson, District 6](#)

Minutes: No report.

57. [Tim Harris, District 7](#)

Minutes: No report.

Public Comments Addressing Items Not on Agenda

58. [SPEAKERS](#)

Minutes:

Melissa Diaz, owner of Once Upon a Child, in Lakeland, spoke on the repercussions of students who are not in uniform.

Ernestine Davis, concerned citizen of Winter Haven, announced a fund raiser for Edna Timmons, who lost her home due to a fire.

Larry Milhorn, President of AFSME, asked everyone to remember maintenance workers should Hurricane Irma come this way. With the last hurricane, they left their homes to make sure the schools were safe and ready for staff and students.

Adjournment

Meeting adjourned at 5:54 PM. Minutes were approved and attested this 24th day of October, 2017.

Kay Fields, Board Chair

Jacqueline M. Byrd, Superintendent